



**MINUTES OF THE MEETING OF 7TH BOARD OF EXAMINATION,
S.G.R.R. UNIVERSITY HELD ON MONDAY 4TH JULY, 2022 AT
SEMINAR HALL, PATHRIBAGH CAMPUS**

The seventh Board of Examination meeting was held on Monday 04th July, 2022 at 02:30 PM under the Chairmanship of Honourable Vice Chancellor, SGRR University.

Following members were present in the meeting:

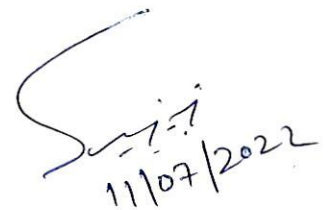
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|--------------------------------|------------------|
| Prof. (Dr.) U.S. RAWAT | Chairperson |
| Prof. (Dr.) DEEPAK SAHNI | Registrar |
| Prof. (Dr.) MALVIKA KANDPAL | Dean Academics |
| Prof. (Dr.) ARUN KUMAR | Special Invitee |
| Prof. (Dr.) SARSWATI KALA | Member |
| Prof. (Dr.) KIRTIMA UPADHYAY | Member |
| Prof. (Dr.) KUMJUD SAKLANI | Member |
| Prof. (Dr.) ALKA N CHAUDHARY | Member |
| Prof. (Dr.) MALVIKA SINGH | Member |
| Prof. (Dr.) PARUL GOYAL | Member |
| Prof. (Dr.) MANISHA SINGH | Member |
| Prof. (Dr.) VIPUL JAIN | Member |
| Prof. (Dr.) SANJAY S POKHRIYAL | Member Secretary |

The following members were absent in meeting due to their pre-engagement:

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| Prof. (Dr.) Y.S Diwan | Member |
| Prof. G. RAMALAXMI | Member |


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The following agenda points were discussed in 7th BoE meeting

AGENDA No-1:- To Confirm MoM of 6th BoE held on 4th October 2021

AGENDA No-2:- Approval for Degree/Diploma/Certificate/PDC Content

AGENDA No-3:- Revised Charges for various examination documents

AGENDA No-4 Approval of Enrollment form

AGENDA No-5- Rechecking of Answer Script (Scrutning)

AGENDA No-6:-Remove mother name from mark sheet

AGENDA No-7:-Schedule for mercy chance

AGENDA No-8: Progress of examination till date today

AGENDA No-9:- Schedule of odd semester examination

Welcome Address:

The meeting started with an introductory note by the Honourable Vice Chancellor sir. He narrated the importance of the Board of Examination and reminded the duties bestowed upon the board. The Chairman of the Board appreciated the efforts of the exam cell in executing the Exam related activities and invited Prof.(Dr.) Sanjay Sharma Pokhriyal, Controller of Examination, SGRR University to present the agenda points in the Board of Examination.

Agenda Point 1: To confirm the minutes of meeting of 6th Board of Examination, SGRR University held on 4th October 2021.

The minutes of the meeting of 6th Board of Examination were placed on the table of house by Prof. Sanjay Sharma. With the approval of the chair, the house resolved to approve the minutes of the meeting. Honourable Vice Chancellor further emphasised that the Action Taken report be presented in the table format as agenda point 2 hence forth.

Resolution: The house agreed upon Agenda Point 1 and resolved the same.

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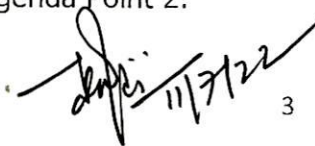
Agenda Point 2: Approval of the Degree/ Diploma/Certificate/PDC content

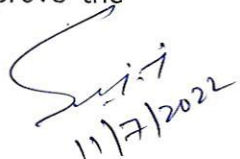
- 1. Diploma Pharma/PGDYS/PGDGC**
- 2. Certificate Yoga**
- 3. Degree MBBS/MD**
- 4. PDC Ph.D. (with amendments in all degree contents)**

The agenda was presented through power point presentation by Prof. (Dr.) Sanjay Sharma Pokhriyal in continuation to earlier approved formats pertaining to agenda point 2. He placed the content one by one in meticulous manner to have a thorough discussion in the house for finalisation of contents of formats. The templates shared were designed by the controller of examination after studying the degree content of multiple universities. The content proposed was of high standards. The house provided deep insight on the content and suggested the following amendments:

- **For the content in English:** “This is to certify that Obtained the of this University in the examination of 2020 and passed in first class” was unanimously approved by the board for all the degree formats.
- **Postgraduate diploma:** Guiding to be replaced by guidance in the English content.
- **Certificate courses:** The board in agreement provided the suggestion to demarcate the time period of certificate course in the degree format.
- **Degree MBBS/MD:** In Hindi language the correction were narrated (उपाधि to be added after) स्नातक' उपाधि and accordingly the content was modified in English.
- **Ph.D. degree:** Minor correction in the Hindi content of the philosophy was given by the house. In the English content “from/in” to be replace by “of”.
- **PDC:** The content was confirmed and approved by the house.

Resolution: With the above mentioned changes the house resolved to approve the content presented in Agenda Point 2.


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Agenda Point 3: Revised charges for various examination documents

1. Lost of Mark-sheet: Proposed charges 1500/- (Approved in 3rd BOE)

Prof. (Dr.) Sanjay Sharma Pekhriyal narrated the importance of approving the charges as there are cases of students requesting fresh marksheets in lieu of missing marksheets. The house agreed to the proposed charges of Rs 1500/- per marksheet. For the benefit of students and to reduce the financial burden on missing more than 01 marksheet, it is suggested to charge Rs. 1500/- for one marksheet and Rs. 500/- each for the subsequent marksheets. However, the request of issuing the multiple marksheets under lost marksheet case should be given in one application. The house unanimously welcomed the suggestion by the chair and charges were approved.

2. Transcript fee: proposed fee Rs. 2000/-

Prof. (Dr.) Sanjay Sharma Pekhriyal provided the comparison chart of the charges availed by the other universities. The house after discussion agreed the proposed charges.

3. Degree charges: Rs. 1000/- for all the degrees

Prof. (Dr.) Sanjay Sharma Pekhriyal put the matter open in the house for discussion. Keeping in view the courses running in the SGRR University and the financial strata being catered in the university, the house approved Rs 1000/- for the degree. Further, for the MBBS/MD and Ph.D. degree, charges were proposed as Rs. 2000/-. The house agreed and approved the same.

4. Duplicate degree charges: Rs. 5000/-

The proposed charges were approved by the house. Further, all the charges approved by the house shall be inclusive with the postal charges.

Resolution: The house agreed upon Agenda Point 3 and resolved the same.



Agenda Point 4: Approval of Enrolment Form.

Prof. (Dr.) Sanjay Sharma Pokhriyal presented a meticulously designed enrolment form encompassing the desired details required by the Exam Cell for the records of the SGRR University students. Further, the designed enrolment form was designed keeping in mind the data templates required in NAAC and NIRF. The house congratulated the controller of examination on this feat and suggested to get the form filled along with examination forms. After extensive discussion, the house approved the proposed enrolment form.

Resolution: The house agreed upon Agenda Point 4 and resolved the same.

Agenda Point 5: Rechecking of Answer Scripts.

The Controller of Examination has narrated the necessity of approving the rechecking of the answer scripts and finalising the associated charges. He apprised the house that re-totalling was approved in the 1st and 3rd BOE with Rs. 2000/- per paper. He further placed the agenda open for discussion to the board for the approval of Re-evaluation, Fee per paper, status and number of the evaluators, evaluation charges, etc.

- The house after disseminating all the associated issues and in depth discussion resolved that the re-evaluation shall be approved with a limit of 02 papers as option per student.
- The re-evaluation charges @ of Rs. 2500/- per paper shall be borne by the applicant. The house agreed to pursue the re-evaluation by the 02 external evaluators for the paper and average of the two shall be taken as final marks.
- The remuneration of the evaluator (Non- Medical Subjects) shall be Rs. 100 per copy with the maximum of Rs. 500/-. For the MBBS/MD programs the re-evaluation charges shall be Rs.5, 000/- per paper with a limit of 02 papers as option per student.
- The remuneration to the external evaluator shall be Rs. 1000/- per answer scripts subject to maximum of Rs. 3000/-.

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- For the Pre Ph.D. Course work: Dean Research in coherence with the Honourable Vice Chancellor suggested that the re-evaluation should not be inculcate in the course work. However, the members suggested keeping the provision of re-evaluation for any 01-paper offered in the course work for the student.
- The charges for the revaluation shall be Rs. 2500/-. The answer scripts shall be re-evaluated by the 02 external evaluators for the paper and average of the two shall be taken as final marks. The remuneration of the evaluator shall be Rs. 100 per copy with the maximum of Rs. 500/-.

Resolution: The house agreed upon Agenda Point 5 and resolved the same.

Agenda Point 6: Schedule for Mercy Chance Examination.

Honourable Vice Chancellor was keen to know the real meaning of mercy chance examination from the house. He further emphasises the difference between the mercy chance and special back examination. As per the direction by the chair, the house agreed to approve the Special back examination for the benefit of the student keeping in mind the pandemic scenario and the difficulties faced by the students. The special back examination was approved for the 2022 passing out students only.

The special back examination shall be conducted for both (Odd/Even semester) from 20th August onwards. The house unanimously agreed to impart Rs. 3000/- per paper fee of the special back examination.

Resolution: The house agreed upon Agenda Point 6 and resolved the same.

Agenda Point 7: Progress of Examination till Date.

Prof.(Dr.) Sanjay Sharma Pokhriyal presented the committed work performed by the Exam Cell SGRR University to the Board. He narrated that 6974 students appeared in the 12 examinations conducted during the period. A total of 21465 students appeared in the End Semester Examination 2022 making a total of 28439 students appearing in the various examinations.



Honourable Vice Chancellor along with all the Board Members congratulated the Controller of Examination, Exam Cell, SGRR University for their relentless, meticulous, confidential and persistent effort. The timely execution of examination and result declaration has been a cornerstone of the SGRR University.

Resolution: The house agreed upon Agenda Point 7.

Agenda Point 8: Schedule for Odd Semester Examination.


1. **Odd Semester:** 15th November to 30th November (Practical)
4th December to 31st December (Theory)
2. **Even Semester:** 10th May to 30th May (Practical)
10th June to 10th July (Theory)

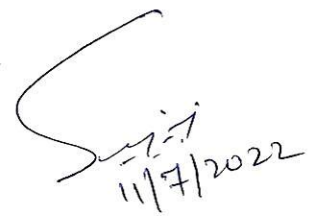
The Controller of Examination narrated and emphasised the requirement of having a defined schedule as mentioned above to smoothening the execution of Odd and Even semesters. The proposed date will keep us in line with the other Universities and students will be benefitted by the timely completion of the academic activities.

Honourable Vice Chancellor agreed to the notion of a defined timeline as mentioned above to streamline the academic process. The house agreed to the notion. With the note, that completion of 90 days period is essential for one semester course.

Resolution: The house agreed upon and approved the Agenda Point 8 for implementation.

The Meeting ended with the votes of thanks to the Chair.


Prof. (Dr.) U.S. Rawat
Chairman


Prof. (Dr.) Sanjay S Pokariyal
Member Secretary

Controller of Examination
Shri Guru Ram Rai University
Dehradun (Uttarakhand)-248001